# Burlingame City Council Minutes Regular Meeting June 5, 2006

# 1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:00pm.

2. Roll Call.

Roll Call: Present: Bill Kraus

Kevin Fry Ron Nichols Dustin Swander

Absent: Julie Sanders

Staff Present Kurt Hassler, City Administrator

Christina Lewis, City Clerk Rick Godderz, City Attorney

#### 3. Public Comments.

Mr. Fry asked whether employees were subject to pre-employment drug tests and if they had to sign any kind of manual on operating procedures. He was informed by Mr. Hassler that all employees were subject to a pre-employment drug screening and then were subject to random drug tests. Mr. Hassler said that there was also an employee manual that each new employee had to sign prior to working for the City.

Mr. Fry expressed concerns about an outdated emergency sign located somewhere near the Co-op, but could not give staff an exact location. He also expressed concern about the merry-go-round in Jones park that had several seats missing. Mr. Hassler stated he would have staff look into both of these issues.

Charlene Fry asked for an update on the grocery store. Mr. Hassler informed her that there was an update he would be giving the City Council in executive session, but there was nothing he could discuss in open session at this time.

#### 4. Minutes

Motion to approve the minutes from the May 15, 2006 regular meeting by Fry and seconded by Nichols.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

# 5. Ordinance 2087.

This ordinance will create a utility reduction program for new commercial businesses in Burlingame.

Motion to approve Ordinance 20867 creating a utility reduction program by Nichols and seconded by Fry.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

# 6. Council Member Resignation.

Motion to accept the resignation of Chris Dubois from the City Council by Fry and seconded by Nichols.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

# 7. Council Member Replacement.

The Council discussed the ad recommended by staff. It was determined that the ad should be run in both local papers and all applicants would be discussed at the July 3<sup>rd</sup> meeting.

# 8. Engineering Contract.

Mr. Hassler informed the Council that this proposed contract would address some issues with the old railroad property. It was a contract negotiated directly with Cook, Flatt, and Strobel and was not competitively bid.

Motion to approve the contract with Cook, Flatt, and Strobel for an amount not to exceed \$4,500 by Nichols and seconded by Fry.

Vote: Ayes: Kevin Fry

Ron Nichols Nays: Dustin Swander

#### 9. & 10. Executive Session.

Motion to enter into executive session for 30 minutes to discuss candidates for power plant operator and public works foreman and discuss attorney client information by Fry and seconded by Swander.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

Council entered executive session at 7:15pm.

Council returned to regular session at 7:45pm.

Motion to enter into executive session for 5 minutes to discuss attorney client information by Fry and seconded by Nichols.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

Council entered executive session at 7:45pm.

Council returned to regular session at 7:50pm.

No action was taken on this item.

### 11. Executive Session.

Motion to enter into executive session for 20 minutes to discuss non-elected personnel by Fry and seconded by Swander.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

Council entered executive session at 7:50pm.

Council returned to regular session at 8:10pm.

No action was taken on this item.

### 12. Reports.

Mr. Hassler – Informed the Council that staff was behind on the budget preparation but should be back on schedule in the next 2 weeks. He also informed the Council that the newer of the two riding mowers was inoperable as of that morning. It needed a new engine at a cost of \$2,032.01 from Kraus Hardware.

Motion to authorize the City Administrator to expend \$2032.01 to repair the mower by Fry and seconded by Nichols.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

Mr. Fry – asked about the status of the ball field lights and the speakers downtown. He was informed that staff had not had time to look into the lights or the speakers at this time. He also asked about the status of the radio read meters. He was informed that crews would be in town the week of June  $12^{th}$  to finish up this project.

Mr. Kraus – made a statement that it was not the intention of the city to close the pool at this time. He also asked when the contract with Mediacom expired. He has had issues with them regarding establishing service at his new business.

### 13. Adjournment.

Motion to adjourn the meeting by Fry and seconded by NIchols.

Vote: Ayes: Kevin Fry

Ron Nichols Dustin Swander

Christina Lewis, City Clerk